

Cunningham Hill Junior School

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March 2022

Dear Parents/ Carers,

Parent Consultation - Appointment Booking

Early Consultations Tuesday 22nd March (3:30-6pm)
Late Consultations Wednesday 23rd March (5:30-8pm)

You are invited to meet face to face with your child's teacher on Monday 22nd or Wednesday 23rd March.

Bookings can be made on the Parents Evening Website. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. The booking system will open at 5pm on Monday 7th March and close at 10pm the evening before the consultation evening.

Should you wish to make any changes after this time please contact the school office.

To book your appointment please visit:

<https://cunninghamhill.schoolcloud.co.uk/>

To help us ensure that meetings run to schedule it is important that parents are waiting in the dining room at their allotted time, where your children's books will be available for you to look at.

Please could we urge you to **stick to times and arrive promptly** for your appointments - although we have a clock on display, could we ask parents to help the teachers stick to time by not keeping them longer. Unfortunately, appointments missed due to lateness will have to be carried out on another occasion.

There will also be an opportunity for parents to sign up to help with or join the PTA on these evenings and we would welcome any support that you can give.

Yours sincerely,

School Office