Cunningham Hill Junior School

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G-Suite for Education

To Parents and Carers,

The school have purchased a suite of Chromebooks which allows us to use G Suite for Education, a cloud based system offering a wide variety of functionality. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom and more used by tens of millions of students and teachers around the world.

In order for the children to access the Chromebooks and education suite, we will need to create accounts and we are seeking your permission to provide and manage a G Suite for Education account for your child. The children will use their G Suite accounts to complete work, collaborate with their teachers and peers in school and learn 21st century digital citizenship skills. When we set up the accounts, the only information given is name and a school generated email and password (for login purposes).

We expect there are many questions about what Google can and can't do with your child's personal information, so we have summarised the key answers to the most important questions.

- What personal information does Google collect? **Google will only collect information based on the use of the services: the make and model of computer, which apps are used and technical information based on how the hardware and software is used.**
- How does Google use this information? **Google uses the information to provide, maintain and protect services.**
- Will Google disclose my child's personal information? **No unless parents have agreed to it. We are setting this as standard setting that no information should be shared, although obviously, as a school we will have access to the children's accounts. The information listed in the first question may be shared with external companies in order to process the information to improve Google services. This will be in compliance with Google security and confidentiality measures and will retain the privacy for students as previously mentioned.**
- Does Google use student personal information for users in schools to target advertising? **Never.**
- Can my child share information with others using the G Suite for Education account? **Only when directed by a member of staff. This will be to share work or to work with others within school collaboratively. They may also be asked to use the software at home (can be accessed on any device), but as they are linked to the school account, all work can be monitored by school. This will be covered in e-safety lessons.**

For more information on these questions, we have posted guidance on our school website in the 'For Parents' tab in the e-safety section. If you don't provide your consent, we will not create a G Suite for Education account for your child. We will then provide alternative hardware for your child to use instead of the Chromebooks, but the children may be unable to collaborate with children within certain activities which use the accounts and software.